

WASHINGTON SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

Worksession Meeting – Monday, May 6, 2024
High School Cafeteria

6:30 pm

AGENDA

I. Call to Order by Board President

II. Roll Call

III. Pledge of Allegiance – Mission Statement – Audio/Video Recording Statement

Mission Statement

Washington School District is committed to educating ALL students under the guidance of our dedicated staff members. We provide our learners with lifelong tools to navigate a course toward growth and advancement while collectively supporting and celebrating student, staff and community achievement.

Audio/Video Recording Statement

Portions of tonight’s public Board meeting will be audio and/or video recorded in accordance with Policy No. 006.

IV. Additions or Changes to the Agenda

V. Opportunity for Public Participation in Accordance with Policy No. 005

In accordance with Washington School District Policy No. 005 entitled “Public Participation at Meetings”, this public participation session shall not exceed 20 minutes. **Any individual resident may make comments not to exceed three minutes.** Any resident who wishes to address the Board should have submitted to the President of the Board or to the Board’s Secretary a written statement including their name and address, the name of the group the speaker is representing, if any, and the general nature of the topic and comments to be made. Any resident who has not submitted a written request shall have the right to speak, time permitting by raising his or her hand so that they may be recognized. The resident should state their name, address and topic. The policy and complete procedures for its implementation are posted and copies are also available to the public.

VI. Recognitions - *(none)*

VII. Presentation – *(none)*

VIII. Board Member Questions on the Agenda

XIX. Adoption of Agenda

Motion to approve the agenda as presented, revisions on items to be made at this time.

Motion _____ Second _____

X. Recommendations of the Administration

A. Personnel

The superintendent recommends approval of the following:

1. Resignation of **Courtney LeViere**, elementary school principal, after 16 years of service in the district. Mrs. LeViere’s last day of work in the district will be June 30, 2024.

Motion _____ Second _____

- 2. Disability retirement of **Marc Spina**, health and physical education teacher, after 15 years of service in the district, retroactive to April 11, 2024.

Motion _____ Second _____

- 3. Retirement of **Deanna Warco**, dental hygienist, after 33 years of service in the district, effective at the end of the 2023-2024 school year.

Motion _____ Second _____

- 4. Resignation of **Moriah Fitzgerald**, fourth grade teacher, after 6 years of service in the district, effective at the end of the 2023-2024 school year.

Motion _____ Second _____

- 5. Resignation of **Jamie Wright**, full-time paraprofessional, after 6 months of service in the district. Mrs. Wright’s last day of work was May 3, 2024.

Motion _____ Second _____

- 6. Recommend **Lisa Cannon** as the Accounts Payable Administrative Assistant, at a salary of \$45,000, starting date to be determined; however, no later than July 1, 2024. *(This vacancy is due to a retirement.)*

- 7. Recommend **Kristen Stuck** as a full-time paraprofessional, 186 days a year, 7 hours a day, contractual rate, effective May 7, 2024.

- 8. Supplemental employment of the following teachers for summer school programs:

Summer Learning Academy for Grades K through 6:
Teachers: Keri Griffith, Tiffani Titler, Ashley Belcastro, Erin Nikolopoulos,
and Fiauna Kukuda
Program Coordinator: Tiffani Lusk

Summer Learning Academy for Grades 7 and 8:
Teachers: Anthony Belcastro and Ron Todd
Substitute: Mercedes Conner

Summer School Credit Recovery / Credit Advancement / Cyber Summer School
 for Grades 9 through 12:
Teachers: Ali Cottom and Jessica Gardner

Extended School Year (ESY) Program for Grades K through 12:
Teachers: Jessica Gardner, Ron Todd, Amie Camps, and Josh O’Brien
Paraprofessionals: Kelly Engel, Mary Palmer, Courtney Carroll, Kortnee Williams
and Robin Meller
Coordinator/Speech Therapist: Keri Griffith

- 9. Approval of **Mary McGinnis, Kelli Benner, Teresa Perri, Kortnee Williams** and **Cayla Jones**, paraprofessionals and foodservice workers, to work as summer substitute custodians, at a rate of \$15 per hour.

- 10. Approval of **Geraldine Coffield, Jamie Wolfe, Lucinda Sworcheck, Trenton Cox** and **Julia Winters** as substitute custodians for the summer months, at the rate of \$14 per hour.

- 11. Addition of **Andrew Engel, Jordan Caldwell** and **Matthew Macek** to the list of substitute teachers.

Motion _____

Second _____

B. Board Policy

The superintendent recommends approval of the following:

- 1. First reading, pursuant to Washington School District Policy No. 001, of the following policies: *(Uploaded on OneDrive)*

- Policy #507 – Withdrawal from School
- Policy #513 – Tobacco Use by Students
- Policy #521 – Searches
- Policy #819 – School Calendar
- Policy #820 – School Days
- Policy #821 – Emergency Preparedness

Motion _____

Second _____

C. Preliminary Budget for the 2024-2025 School Year

The superintendent recommends approval of the following:

- 1. Adopt the Preliminary Budget for the 2024-2025 school year in the amount of \$33,451.835 dollars and set the millage rate at 15.9800. This is an increase from last year’s millage rate of 14.8524. The Board directs and authorizes the Administration to timely submit the Preliminary Budget to the Pennsylvania Department of Education for review in accordance with Act 1. *(Uploaded to OneDrive)*

Motion _____

Second _____

XI. Committee of the Whole Discussion – Board members and administrators will discuss the items listed below that will be voted on at the **May 13, 2024 Board meeting. Discussion on these items is to take place at this meeting, while all administrators are in attendance. Are there any questions?**

Personnel

- 1. Grant permanent contracts, in accordance with the School Laws of Pennsylvania, to the following teachers who have completed at least three years of satisfactory service and are properly certified: **Spenser Anderson, Neil Freeze, Kelly Hrabovsky, Emily Walsh, Timothy Witsenke and Kelsey Young**

Athletics

- 1. Recommend **Mike Bosnic** as Athletic Director for the 2024-2025 school year.
- 2. Assistant and Volunteer Coaches for the 2024-2025 Fall sports season:

Football

Mike Bosnic, Sr.	First Assistant	Step 13+	Stipend TBD
Rich Barnes	Varsity Assistant	Step 13+	Stipend TBD
John Digon	Varsity Assistant	Step 13+	Stipend TBD
Lance Vallee	Varsity Assistant	Step 13+	Stipend TBD
George Walz	Volunteer		
John Bennett	Volunteer		
Jon Weber	Volunteer		

Marcus Dulik	Volunteer		
Randy Walters	Volunteer		
Ron Todd	7 th & 8 th Head Coach	Step 13+	Stipend TBD
Zyan Wallace	7 th & 8 th Assistant	Step 1-3	Stipend TBD
Michael Digon	7 th & 8 th Assistant	Step 1-3	Stipend TBD
Isaiah Robinson	7 th & 8 th Assistant	Step 1-3	Stipend TBD
Kyle Winters	Volunteer		
Eric Bird	Volunteer		
Wray Adams	Equipment Manager	Step 13+	Stipend TBD
Bobby Russell	Volunteer Equip. Asst.		
JJ Johnson	Volunteer Equip. Asst.		
David Ellis	Volunteer Equip. Asst.		
Andy Maher	Volunteer Equip. Asst.		

Volleyball

Joyce Eisiminger	Varsity Assistant	Step 13+	Stipend TBD
Gretchen Battafarano	Volunteer		

Cross Country

Lee Bigelow	7 th & 8 th Coach	Step 7-9	Stipend TBD
Elijah Frazier	Volunteer		

Softball

Tyrone Wormsley	Assistant – Jr. High	Step 4-6	Stipend TBD
Kierston Wormsley	Volunteer		
Taylen Gorby	Volunteer		

3. Wash High Boys' Basketball Booster Club and their By-Laws. (*Uploaded on OneDrive*)

Board Policy

1. Second reading and adoptions of the policies listed on tonight's agenda.

Contracts, Agreements and Grants

1. The Student Assistance Program (SAP) Agreement with The Center for Community Resources to provide SAP services for the 2024-2025 school year, at no cost to the district. (*Uploaded on OneDrive*)
2. The following Intermediate Unit 1 Agreements for the 2024-2025 school year: (*Uploaded on OneDrive*)
 - a. Educational Services Agreement
 - b. Access Services Agreement – IU1 – Based Staff
 - c. Access Reimbursement Service Agreement – Administrative Support Only
 - d. Alternative Education for Disruptive Youth Educational Services Agreement
 - e. Curriculum Services Agreement
 - f. Partial Hospitalization Program Services Agreement
3. Five-year Agreement with Panorama Education to provide software program which will monitor and provide personalized support for student progress in academics, attendance, behavior, and social-emotional learning. This program will be for 7th through 12th grade students, at a cost of \$88,762.50, effective July 1, 2024 through June 30, 2029. (*Partial payment of agreement will be through ARP ESSER funds.*)

Business and Finance

1. Western Area Career & Technology Center's 2024-2025 proposed budget totaling \$6,245,470, which represents an increase over last year's budget in the amount of \$338,997. Washington School District's contribution will increase from \$297,452.11 to \$320,507.35, which represents an increase of \$23,055.24. This figure is based on an estimated Average Daily Membership of 54.46.
2. Designation of Depositories for school funds. (*Uploaded on OneDrive*)

Appointment of Tax Collectors

1. RESOLVED, that **Anthony Nicolella**, the duly elected Treasurer of the City of Washington, is hereby appointed Tax Collector for the Business Privilege Tax and Mercantile Tax and the delinquent Business Privilege Tax and Mercantile Tax in the City of Washington for the year 2022 effective July 1, 2023, to collect taxes levied by the Washington School District under the provisions of the Local Tax Enabling Act approved December 31, 1965, Act No. 511, as amended, provided said Tax Collector has posted the surety bond or bonds as required by law, the compensation and cost of such collection for the City to be in accordance with the Joint Tax Agreement between the City of Washington and the Washington School District approved by the School District on May 21, 2007.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Tax Collector for the collection of per capita tax and delinquent per capita tax for the City of Washington and the Borough of East Washington and collection of the current business privilege/mercantile tax and delinquent business privilege/mercantile tax in the Borough of East Washington.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Tax Collector for occupational privilege tax now known as local services tax and delinquent local services tax in the City of Washington and the Borough of East Washington.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Deputy Tax Collector for current real estate taxes in the City of Washington. (*Dawn Petrosky is the duly elected real estate tax collector for the Borough of East Washington through December 31, 2025.*)

Election of Board Treasurer

1. Board will elect a Treasurer for a one-year term. (July 1, 2024 to June 30, 2025)

Appointment of School Physician and School Dentist for the 2024-2025 School Year

1. Appointment of Cornerstone Care, Inc. to provide School Physician and School Dentist services for Washington School District for the 2024-2025 school year.

XII. Unfinished Business

- XIII. New Business** (Action item on the May 13th agenda) – *Uploaded on OneDrive*
- Possible 2024 bond issue to finance high school renovation
 - a. Appointment Resolution for Bond Counsel and Banker
 - b. Engagement Letter for Bond Counsel Services
 - c. Reimbursement Resolution

XIV. Superintendent's Report

XV. Solicitor's Report

XVI. Information

A. May Regular Voting Board Meeting

Regular Voting Meeting – May 13, 2024 at 6:30 pm in the high school cafeteria

B. Concerts – High School Symphonic Band and Choralaires, and Steel Drum Band
Thursday, May 9th at 7:00 pm in the high school gym

Jr. High School Concert Band and Chorus, and HS Jazz Band
Wednesday, May 15th at 7:00 pm in the high school gym

Park School Intermediate Band/Chorus Concert
Tuesday, May 14th at 6:00 pm in the elementary school auditorium

C. Awards Day Programs

Elementary School – Wednesday, June 5th at 9:30 am in the auditorium

Junior High School – Tuesday, June 4th at 2:00 pm in the gymnasium

High School – Tuesday, June 4th at 9:00 am in the gymnasium

D. Graduation and Last Day of School for Students – Thursday, June 6th

E. Clerical Day – Friday, June 7th

XVII. Board Member Comment

XVIII. Adjournment

XIX. Executive Session